

**CHOTANAGPUR LAW COLLEGE, RANCHI**  
**NYAY VIHAR CAMPUS**

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC**

**AQAR 2018- 2019**

**Part – A**

**Data of the Institution**

1. Name of the Institution	Chotanagpur Law College
Name of the Head of the institution	Dr. Pankaj Kumar Chaturvedi
Designation	Principal
Does the institution function from own campus	Yes
Phone no./Alternate phone no.:	0651-2261050
Mobile no.:	09431771040
Registered e-mail:	drpkc21@gmail.com
Alternate e-mail :	info@cnlawcollege.org
Address :	Nyay Vihar Campus
City/Town :	Tata Road, Namkum, Ranchi
State/UT :	Jharkhand

Pin Code	834010
<b>2.Institutional status:</b>	
Affiliated / Constituent:	Affiliated.
Type of Institution:	Co-education
Location :	Semi-urban
Financial Status:	UGC 2f and 12(B) and self financing
Name of the Affiliating University:	Ranchi University, Ranchi.
Name of the IQAC Co-ordinator :	Mrs Sakshi Pathak
Phone no.	9931150571
Alternate phone no.	9431771040
IQAC e-mail address:	drpkc21@gmail.com
Alternate Email address:	law.vnc@gmail.com
Website address	www.cnlawcollege.org
Web-link of the AQAR: (Previous Academic Year):	<a href="http://cnlawcollege.org/aqar/1819/IQACAQAR_2017-18.pdf">http://cnlawcollege.org/aqar/1819/IQACAQAR_2017-18.pdf</a>
Whether Academic Calendar prepared during the year? Yes....., if yes, whether it is uploaded in the Institutional website:	Yes. <a href="http://cnlawcollege.org/aqar/1819/Holidaylist2018.pdf">http://cnlawcollege.org/aqar/1819/Holidaylist2018.pdf</a> <a href="http://cnlawcollege.org/aqar/1819/Academiccalendar2018-2019.pdf">http://cnlawcollege.org/aqar/1819/Academiccalendar2018-2019.pdf</a>

**5. Accreditation Details:**

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	B	2.71	2016	from:2016 to: 2021
2 <sup>nd</sup>				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 04/05/2016

**7. Internal Quality Assurance System****7.1 Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Regular meeting of Internal Quality Assurance Cell	4 <sup>th</sup> August 2018	11
	3 <sup>rd</sup> December 2018	10
	5 <sup>th</sup> March 2019	9
	24 <sup>th</sup> June 2019	11
2. Conducted Go Green Week for tree plantation	24 <sup>th</sup> - 28 <sup>th</sup> Sep 2018	24
3. Conducted 1 day National Workshop on “ Third Gender / LGBT Rights; Emerging Trend , Issues and Challenges	27 <sup>th</sup> October 2018	210
4. Conducted 1 Day Class Seminar on “ Right to Privacy in Digital World” by Dr Raju Manhji.	15 <sup>th</sup> Sep 2018	1 <sup>st</sup> year Students 67
5. Conducted a Talk on World Mental Health Day on “ The Importance of Mental Health “ by eminent Psychologist Dr Parvez Hassan.	10 <sup>th</sup> October 2018	72
6. Conducted Barrister S.K Sahay Intra College Academic and Cultural Fest Anantrang	15 <sup>th</sup> Dec 2018	264
7. Conducted Intra College Cricket Tournament	29 <sup>th</sup> - 30 <sup>th</sup> Nov 2018	74

8. Conducted a Talk on Aid Awareness for students by Dr D. K Singh on World Aids Day.	1 <sup>st</sup> Dec 2018	108
9. Conducted 1 day Training Program on “ Computer Literacy “ by Mr. Abhishek Kumar for the college Faculty and Staff	19 Jan 2019	31
10. Conducted 1 day Class Seminar on “ Women at Work- Occupational Safety and Health” by Prof Shakil Ahmed Shamdani , Faculty of Law, Aligargh Muslim University	27 <sup>th</sup> April 2019	3 <sup>rd</sup> year students – 76
11. Conducted 1 day Workshop on “ Sexual Harassment at Workplace – Issues and Challenges” by Dr Rupam Jagota, GNDU Amritsar	25 <sup>th</sup> May 2019	85
12. Conducted 1 Day Class Seminar on “ CSR – Issues & challenges” by Dr Ajay Kumar , CLNU, Patna	4th May 2019	2 <sup>nd</sup> year Students 80
13. Conducted 1 Day Workshop on Intellectual Property Right “Challenges in Enforcement of Intellectual Properties in India” by Dr. Uday Shankar.	11 May 2019	3 <sup>rd</sup> year Students 79

14. Conducted lectures under Barrister S.K Sahay Lectures Series		
1) Mr Goutam Choudhary	12 <sup>th</sup> Sep 2018	120
2) Prof (Dr) S .G Srejith	5 <sup>th</sup> Dec 2018	108
3) Dr Yogendra Kumar Verma	18 <sup>th</sup> Sep 2018	60
4) Dr Rakesh Verma	13 <sup>th</sup> Oct, 2018	23(LL.M)
15. Conducted Blood Donation Camp under NSS in collaboration with Blood Bank RIMS, Ranchi	26 <sup>th</sup> Nov 2018	32
16. Conducted Swachata Diwas	2 <sup>nd</sup> Oct 2018	22
17. Conducted Legal Aid Awareness Program in Bukru Village	9 <sup>th</sup> March 2019	18

**Note: Some Quality Assurance initiatives of the institution are:**  
(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

**8. Provide the list of funds by Central/ State Government-**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. : **No**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

**9. Whether composition of IQAC as per latest NAAC guidelines: Yes**

\*upload latest notification of formation of IQAC  
<http://cnlawcollege.org/aqar/1819/IQACNotification2018.pdf>

10. No. of IQAC meetings held during the year: 04

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Successful conduction of National Workshop on LGBT Rights.
- Successful Conduction of Lectures under Barrister S.K Sahay Lecture Series as planned for the session.
- Commencement of construction of New Library. Reading Room and Administrative Block.
- Successful conduction of legal aid awareness program.
- Successful Conduction of Blood Donation Camp.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan to conduct meeting of Internal Quality Assurance Cell (IQAC)	Conducted regular meeting of Internal Quality Assurance Cell (IQAC)
Plan to submit the proposal for starting 5 years integrated BBA., LL.B. (Semester system) program as instructed by the IQAC.	Prepared.
Plan to conduct "Go-Green" week by the college for implementation of the college motto of clean and green environment.	Successfully conducted.
Plan of upgradation and	Successfully upgraded.

enrichment of the college library and e-library with new sets of books, journals and e-subscription to fulfil the requirement of both UG and PG courses.	
Plan to conduct of at least 3 class room seminars for each year in this academic session.	Successfully organized.
Plan to organize ‘Samvaad’ the parent –teachers meeting to get effective feedback from the parents of the college students.	Organized.
Plan to conduct a 1 day Workshop on “Sexual Harassment at workplace by Dr Rupam Jagota	Organized.

**14. Whether the AQAR was placed before statutory body? Yes**

Name of the Statutory body: Staff Council of the college (Which is constituted as per the Jharkhand State Universities Act, 2000) Date of meeting(s): 07.06.2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?: No**

**16. Whether institutional data submitted to AISHE: Yes**

Year: 2018-19 Date of Submission: 07.02.2019

**17. Does the Institution have Management Information System? :No**

## **Part-B**

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The CNLC has a very organized and structured mechanism for curriculum delivery and documentation. As per the practice of CNLC at the beginning of academic session, the college prepares its academic calendar in accordance with course outlines presented by the faculty members and suggestions made by them are incorporated in curriculum delivering system in consultation with the IQAC guidelines and committee under the guidance of Principal.

- The academic council of the University approved the proposal of IQAC committee and staff council committee of the college with regard to revision of syllabus in Taxation paper for Part-III LL.B. students. The inclusion of GST in taxation paper was confirmed.
- For upgrading and enhancing curriculum delivering faculty incentive scheme was prepared, encouraging them with academic benefits for publication in reputed journals and regular research work.
- The faculties are encouraged to employ e-learning tools and new methods of curriculum delivering for enhancing the overall personality of the students.
- The Institute ensures that the faculties adopt new tools, innovative techniques encouraging student participation in curriculum delivery. The lecture plans are reviewed and monitored by the curriculum delivery committee of the IQAC to ensure smooth flow and competition of curriculum prescribed. The IQAC holds meetings with the HOD's of both UG and PG programs to evaluate the teaching and learning process.
- The faculty performance is evaluated by the Principal through self appraisal for each academic years. The college administration under the leadership of Principal monitors and evaluate the teaching learning process, conduction of internal examination/class tests/ effective delivery of curriculum and documentation.
- Field tours / Regular Court visit, visit to JHALSA and DLSA, training and internship under practising lawyer is organized by college to ensure the effective implementation of the prescribed curriculum.
- The PG students are motivated to make regular class assignments/presentation/class room seminars, interactive sessions/group discussion and dissertation to prepare themselves for academic research in future.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year: **No**

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development



## 1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year: **No**

Programme with Code	Date of Introduction	Course with Code	Date of Introduction

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.: **No**

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students		

## 1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
1. Pranic Healing Workshop	15 <sup>th</sup> -16 <sup>th</sup> March 2019	20
2. E- Learning workshop	11 <sup>th</sup> - 12 <sup>th</sup> Dec 2018	55(2pm-4pm after Class)

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
1. Practical training classes (Court visit) which is part of the curriculum as per the direction of the Bar Council of India	LL.B Part II and III students
2. Visit to JALSA	2 <sup>nd</sup> Year students

## 1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

As reported in the AQAR of 2016-17 and 2017-18, the college has a well structured and organized system of obtaining feedback from all stakeholders. The feedback is taken from all the stakeholders of the institution. Feedback on the teaching learning process is received from the students by way of 'Student satisfaction survey' which is based on a structured questionnaire approved by the IQAC of the college.

The questionnaire can be obtained from the college library and the students can drop their filled in feedback forms in the feedback receiving boxes present in the college library. The received feedback is then analysed by the IQAC and forwarded to the Head of the Institution with necessary suggestion based on the feedback.

The teachers provide informal as well as formal feedback to the Head of the Institution on different academic, administrative and other affairs related to the college.

The departments receive feedback from parents through parent teacher meeting plus discuss different issues related to overall development of the ward.

Utilization of feedback, students feedback is sincerely considered for overall development and also in providing optimum student support system.

The faculty feedback about the curriculum is duly considered to introduce a better delivery curriculum mechanism. The employees feedback act as benchmark to enhance capabilities of students to make them employable and job ready. Alumni feedback give impetus to development of student facilities needed to meet the growing demands of the changing times. The college is planning to introduce online feedback system from the next academic session.

The feedback received is taken very seriously. The feedback of the students, faculty members, parents, employers and various stakeholders like the members of society, alumni give the much needed knowledge and impetus to the development of many facilities like infrastructure, curriculum delivery, e-resources, canteen, other resources, necessary to fulfil the growing demands of the changing time.

The members of students council and internal complaints committee also received feedback from students through class campaign. The grievance (if any) and necessary suggestions can be requested to Grievance Redressal Box; or the 'Samadhan' box fixed in the college library. The suggestion given by the students are taken seriously by the staff council and are forwarded to the IQAC of the college.

## **CRITERION II -TEACHING-LEARNING AND EVALUATION**

### **2.1 Student Enrolment and Profile**

#### **2.1. 1 Demand Ratio during the year**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
LL.B.	240	388	206

### **2.2 Catering to Student Diversity**

#### **2.2.1. Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	555	52	12	0	04

## 2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
10	10	Wi-Fi enabled campus, ICT enabled departments, Desktops & Laptops, Projectors, Screen, Virtual & Smart board enabled classrooms	11	11	Manupatra Online Database with static IP

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring is an essential component and an integral part of teaching learning mechanism of CNLC. Mentoring is powerful personal development tool. It is an effective method of helping the students to progress in their careers and is becoming increasingly progressive method as its potential is realized and appreciated. A mentor is a guide who can help the mentee find the right path and direction, someone who can help and guide them to find solutions to their problem and right direction in the career path.

### **Goals and objectives:**

- Help identify career paths for students and support student's personal growth.
- Provide an opportunity learn and practice professional networking skills.
- Equip students with the understanding and tools to make ethical and informed decisions.
- Shape students into confident law graduates with excellent leadership and communication skills.
- Help students indentifying the pursue opportunities for employment related to their education.

The Mentee's form contains sections: Personal details, Academic details, Academic/Co-curriculum achievements/ Awards, Medical /Health issues, details of interaction with mentee. The interaction is done in the gap of two months with the mentee by asking them questions regarding their academic and personal issues and suggestions and solutions are provided by the mentor.

The guidance given to the mentees are twofold scholastic and psychological. The students are advised to keep a balance between academics and personal responsibilities.

Some personality and language development tips are also suggested to the students. Most of the students are benefited by mentoring and they try to overcome their weakness and extend their boundaries on both fronts scholastic as well as psychological.

The mentoring of the students begins on the very first day of the new academic session through their orientation program (conducted by the college faculties) where they are made aware of the ethical and moral values of life, the discipline of the college, the code of conduct expected from them. The orientation program thus prepares them for their journey in the college, the vision and mission, the facilities available, the syllabus, academic calendar and regulations of the institution.

The college has a well defined policy of mentoring the newly admitted under graduate and PG students. The college admits students from various socio-economic backgrounds, students from rural, urban and other neighbourhood districts and from various parts of the eastern region. There is vast variety of students admitted in UG level of different category, income groups where these students arrives in the college, they face many emotional, behavioural, language, economic and other difficulties for all these they need mentors to help them overcome their limitations and gain confidence of facing any situation bravely.

The institute assign to every teaching faculty the role of mentor to the newly admitted students. The students frequently meet the teacher mentors and get their guidance and support in overcoming their emotional, psychological and academic difficulties. The students members of students council also performs the work of mentorship.

The program such as fresher's day, college festivals, teachers day, farewell program for Graduating Students celebrations are organized by the senior students who guide their juniors and accustomed them with the institute culture and environment. These programs help the new students to learn, make new bonds and overcome their emotional and other barriers.

Outcome of Mentoring system:

The biggest benefit of mentoring is the effective decrease in dropout rate of the college due to shifting of students to other courses at the beginning of each academic session.

The college has planned to introduce a mentoring committee for the UG/PG courses from next academic session.

Mentoring has effectively increased the participation of student in inter-college festivals, seminars, symposium, quiz competition, debates and other similar contests organized by external agencies.

Many students of our college have qualified in judicial examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
550	10	1:50

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	10	02	No	03

## 2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

## 2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year-end examination
LL.B	LL.B		Semester I,III,V (Aug 2018-Dec 2018) <b>March 2019</b> Semester II,IV, VI ( March 2019- June2019) <b>July 2019</b>	<b>15<sup>th</sup> June 2019</b> <b>29<sup>th</sup> Aug 2019</b>
LL.M	LL.M		Semester I& III (Sep 2018- Dec 2018) <b>25 March 2019</b> Semester II&IV(March 2019- June 2019) <b>24Aug 2019</b>	<b>14<sup>th</sup> Aug 2019</b> <b>31<sup>st</sup> Aug 2019</b>

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CNLC sincerely believes that the continuous Internal evaluation (CIE) system is a very significant part of complete and overall development of systems.

The college has its own continuous interval evaluation system.

We conduct an aptitude test for the new comers and identify the weak and advance learners. We evaluate the students periodically based on their aptitude and abilities. Every semester we conduct two class test and preliminary exam on the respective curriculum. The class test are carefully designed to evaluate the students and evaluate

their knowledge and understanding about the topics taught periodically we arrange classroom seminars which help them to get confidence which in terms removes the fear of facing a big audience.

In both UG and PG courses, the college ensures the organization of multiple class test, encouraging to visit e-lectures available on websites of the international esteemed institutions, reading the latest journals, Supreme Court judgements enhance their knowledge skills and understanding of legal problems.

The PG students are further motivated to write articles to make class presentation through PPT and oral presentation and students are encouraged to deliver short lectures on taught topics, preparation of innovative learning modules on special topics involving students by asking them to frame relevant questions on a topic.

The continuous internal evaluation system has been successful in enhancing the students learning has greatly helped in improving the faculty's teaching skills, improving the education and institutional assessment system.

### **2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

The college prepares the academic calendar at the beginning of the year and upload it on college website and it is also displayed it on college notice board.

The academic calendar of the college is prepared based on the annual program chalked out by both the UG and PG department in each session. The academic calendar therefore reflects the various activities planned and to be executed.

The academic calendars contains the yearly schedule of the college ranging from the dates and procedure of admission, co-curricular activities to be conducted thought the year, the seminar, symposium, moot court and other activities.

The academic calendar of the college does not specify the dates of examination as in accordance with the academic calendar of the college is prepared based on the annual program chalked out by both the UG and PG department in every session. The academic calendar therefore reflects the various activities planned and also executed. The academic calendar syncs with the University holidays directives and examinations. The academic calendar of the college does not specify the dates of examination as in accordance with statute governing LL.B. three years (semester system) regulation and section 8 of the act states that the examination of LL.B. 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> semester shall be conducted in the month of December and the examination of 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> semester shall be conducted in the month of May. Since the affiliating University Ranchi University, Ranchi is a multi –disciplinary University hence the chances of fluctuation in conduction of examination from the time mentioned is to be about 15-20 days becomes a possibility. But the intention of the University and college administration is to ensure that the final examination and result of the students is timely conducted and declared.

The college informs students about the University notices and circulars related to the examination which are conducted at the end of each semester through notice boards and college websites and also verbally by faculty members of the department. Internal assessment dates and dates of Viva-voce are also provided by the college through regular notices which are also uploaded on the college website.

## **2.6 Student Performance and Learning Outcomes**

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cnlawcollege.org/aqar/1819/Programoutcomes.pdf>

<http://cnlawcollege.org/aqar/1819/LL.B.Sem12019.pdf>

<http://cnlawcollege.org/aqar/1819/LL.B.Sem2,4&62019.pdf>

<http://cnlawcollege.org/aqar/1819/LL.B.Sem32019.pdf>

<http://cnlawcollege.org/aqar/1819/LL.B.Sem52019.pdf>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	LL.B.	186	182	97.84%
	LL.M.	22	22	100%

**2.7 Student Satisfaction Survey**

**2.7.1** Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink

<http://cnlawcollege.org/aqar/1819/Studentsatisfactionsurvey.pdf>

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 Resource Mobilization for Research: No**

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects ( <i>other than compulsory by the College</i> )				
International Projects				
Any other (Specify)				
Total				

**3.2 Innovation Ecosystem: No**

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Conducted 1 Day Workshop on Intellectual Property Right “Challenges in Enforcement of Intellectual Properties in India” by” Dr. Uday Shankar.	UG & PG Department	11 May 2019

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
No	No	No	No	No

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: No

Incubation Centre	Name	Sponsored by

Name of the Start-up Nature of Start-up Date of commencement

Name of the Start-up	Nature of Start-up	Date of commencement

**3.3 Research Publications and Awards: No**

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International

3.3.2 Ph. Ds awarded during the year (*applicable for PG College, Research Center*): No

Name of the Department	No. of Ph. Ds Awarded

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National		10	
International			

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year: No

Department	No. of publication



3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index : **N.A.**

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops		10		
Presented papers		5		
Resource Persons		5		

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
1. Legal Aid Awareness Program	NSS Unit of the College	3	25
2. Blood Donation Camp	NSS Unit of the College	5	31

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year: **No**

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
1.Swachh Bharat	NSS unit of the college	Swachhata Abhiyan	04	27
2. Aids awareness program	NSS unit of the college in collaboration with Sewas	Aids awareness drive	03	18

**3.5 Collaborations: No**

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: **No**

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration <b>(From-To)</b>	participat

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year: **No**

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 Physical Facilities**

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
38,00,000.00	6252757.00

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	04 Acres	0
Class rooms	00	0
Laboratories/E-Library	01	0
Seminar Halls/Moot Court Hall/Conference Hall	03	0
Classrooms with LCD facilities	0	0
Classrooms with Wi-Fi/ LAN	09	02
Seminar halls with ICT facilities	02	0
Video Centre	0	0
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		03
Value of the equipment purchased during the year (Rs. in Lakhs)		171208
Others (Furnitures)		1017714

**4.2 Library as a Learning Resource**

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Pustakalya	Partially	4.0	2015

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9871	2149909	69	811717	9940	5144754
Reference Books	5267	2183128	796		6063	
e-Books						
Journals	Vol.1 to 11		0	0	Vol.1 to 11	
e-Journals						
Digital Database	01	61834	0	0	01	61834.00
CD & Video						
Library automation	01	0	0	0	01	
Weeding (Hard & Soft)						
Others (specify)						

### 4.3 IT Infrastructure

#### 4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	15	0	01	01	01	0	0	03MBPS	0
Added	0	0	0	0	0	0	0	0	0
Total	15	0	01	01	01	0	0	03MBPS	0

#### 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

05 MBPS /GBPS

#### 4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc: **No**

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

### 4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1385000.00	1112067.00	640000.00	1993839.00

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

<http://cnlawcollege.org/aqar/1819/Procedures&PoliciesforUtilizingPhysicalAcademicFacilities.pdf>

The basic policy of the college management is provide quality and affordable education to the urban, rural and tribal students of the region. To inculcate effective teaching and learning process the college policy focuses towards providing necessary and better infrastructure. The college has made considerable improvement in the infrastructure and has introduced a better learning resource that has created a conducive environment for the overall development of students making it a learner centric institution.

The policy and procedure for maintaining and utilizing physical, academic and sports

facilities the college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants and funds received and accumulated by the college as per the requirement and interest of the students.

- Library of the college is periodically updated and the list of books required is regularly taken by the Library In-charge from the various faculty and also the students.
- The library advisory committee meet periodically to review the need of library.
- The Library Advisory Committee recommended the list of books, journals, periodicals and e-subscription requires to the Principal.
- The college annually renews the online subscription like SCC online, West Laws, Manupatra etc.
- The finalized list is duly approved by the Principal.
- To ensure return of books 'No dues' from the library is mandatory for students before appearing in examination.
- Issues like needing out of old title/schedule of issue and return of books are chalked out/ resolved by the library committee.
- The college website is regularly updated by the agency maintaining it M/s Web Bots, the website designer having their office in P.P.Compound, Ranchi. The college has a building committee for maintenance and upkeep of infrastructure. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments.
- The students are sensitized regarding cleanness and motivated for energy conservation by careful use of electricity in class rooms.
- The maintenance of class rooms, library, auditorium and college premises cleaning with the efforts of cleaning service helpers employed by the college. There are plumbers, carpenters, electrician, bathroom cleaners for maintenance of college building.
- The college has a large and beautiful garden as well as a sports ground which is maintained and upgraded regularly with the help of ground staffs and other contacting agencies.
- Safe drinking water facility (RO+UV) is availed through water cooler and water purifier on each floor of the college building.
- Sanitary vending machine is available for female students. There is a Girls common room for girls.

The college has two well equipped moot court which is an exclusive features of law college. The necessary resources like books, journals, e-resources are provided to students to enhance their oratory and mootng skills.

In the end of each academic year, a yearly review of property and audit is done. Any such areas which require repairing, refurbishment or renovation are then maintained accordingly. The verification, weeding, binding of the resources is carried out annually. The dissemination of latest information is through various modes. The library committee plays an important role in maintaining and upgrading library.

The college ensures that the resources of the college are regularly maintained and upgraded. The college keeps separate funds to utilize for upgradation and repairing of existing infrastructure. The college while purchasing an equipment always ensures that it is maintained regularly for its smooth functioning.

**CRITERION V - STUDENT SUPPORT AND PROGRESSION****5.1 Student Support**

## 5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National (E-kalyan)	Post Matric Scholarship	206	Directly paid to beneficiary's bank account.
b) International			

## 5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	Since 2010	69	College

## 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018 - 2019	Remedial Coaching Counselling Classes	69	56	Data not available	Data not available

## 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
1. Women Cell -01	01	As per Requirement
2. Student Grievance Cell- 04	04	
3. Anti -Ragging Cell-00	00	

## 5.2 Student Progression

### 5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

**Note:** Since our institution is a law college giving our students a professional degree making them capable to generate self employment and become self reliant hence there are no defined placement programs but the college ensures their continuous interaction with the alumni and other industry stakeholders hereby giving them many opportunities for finding the right placements.

### 5.2.2 Student progression to higher education in percentage during the year :2018-19

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	26	LL.B.	LL.B.	In our college (C.N.Law College, Ranchi.)	LL.M.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	01	JH04513477
SET	NA	
SLET	NA	
GATE	NA	
GMAT	NA	
CAT	NA	
GRE	NA	
TOFEL	NA	
Civil Services	NO DATA AVAILABLE	
State Government Services	NO DATA AVAILABLE	
Any Other	NO DATA AVAILABLE	

### 5.2.4 Sports and cultural activities / competitions organised at the institution level during

the year		
Activity	Level	Participants
1.Samman		
2. Cricket Tournament	Intra	140
3. Football Tournament	Intra	70
4.	Intra	74
Anantarang	Intra	300

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018	National Level Chess Competition.	National	Chess	-	195418191205	Deepam Srivastava

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The CNLC has a unique culture of student driven activities and committees. The students are an integral part of planning, implementation and execution of all cultural activities. The CNLC has active student participation in cultural programs, moot court, legal aid, seminars, symposiums, workshops as well as in college maintenances, feedback systems, library and other committees.

After commencement of every academic year, fresh committees are formed for both academics and non-academics.

Every academic event like seminars, conferences symposiums, and guest lecture has a systematic manners of involving students at various stages of events. The students are selected by the convenor and trained and work under the supervision of the respective faculties.

The college organizes 'Anantrang' it is an annual fest with a mix of sports, literacy, academic and cultural activities. The activities such their managerial skill in designing and decorating the venue, bringing sponsorship, inviting other institutes, preparing their own teams, inviting guests from outside, forming various committees. At the same time ensuring the cleanness and hygiene of the college premises.

The sports committee of the college organizes intra college cricket, basketball and chess tournaments.

CNLC is proud of its culture of student driven activities and committee. The students are greatly encouraged to be part of planning implementation and execution of all academic and cultural activities.

The institute has student participation in the IQAC, Seminar committees, Cultural Activities and special cells like NSS, Moot court, legal aid cell etc.

After the commencement of every academic year, fresh committees are formed on voluntary basis. Guest lectures, seminars, workshops, cultural events, college festivals all have a systematic manner of involving students at various stages of the event. In sports and cultural committees students from all faculties are selected on the basis of their interest.



The college has a student council which is an elected body and it joins hands with the faculty members and college. The student council members along with its co-ordinator bring effective suggestions for the well being and betterment of the college both in terms of academics and overall personality growth.

The NSS unit of college also encourages the students by involving them in sports, environment protection activities concerning of social causes and welfare like blood donation camp, swachhata drive, go green environment initiatives, free medical check up, tree plantation and other programs throughout the year.

### **5.3 Alumni Engagement**

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The Chotanagpur Law College is the oldest legal institution of the region. It was founded in the year 1954. Hence it has a very rich and diverse alumni. The structured Alumni Association 'CNLEX' was formed on 5<sup>th</sup> of December, 2004 under the chairmanship of Hon'ble Mr. Justice Late Shri S.B.Sinha, Judge, Supreme Court of India. Later the alumni of the college decided that the association must get registered hence the CNLC Alumni Association got registered on 31.03.2014. At present the chairman of Alumni Association is Mr. P.C.Tripathi, former president of Jharkhand State Bar Council.

The basic objective of association is to maintain growth, achievements and advancement in various fields. The main aim and objectives is to :-

1 .Maintain and establish a strong bond between the institution and its graduate through service and programme offering to support financially the student and alumni of the college.

2. To search for employment opportunities for unemployed students who have completed their education.

To participate in social, cultural and other activities for the benefit of the society and conduct fund raising activities.

The alumni association has organized:

i) Medical check up camp

ii)Tree plantation

iii) Blood donation camp – twice a year by 'Life saves', Ranchi formed by Mr. Atul Gera, distinguished Alumni of our college and also in association with RIMS (Blood Camp).

iv) Cleanness drive in the city

v) Distribution of clothes and utilities amongst the needy.

vi) Legal Aid program regularly organized by the Alumni.

The alumni helps establish and maintain a strong bond between the institution and its graduates through services and programs organized by it.

Each academic year the alumni organizes its meet and encourage and motivates the students to take inspiration from its great alumni like Late Hon'ble Mr. Justice S.B.Sinha, Former Judge, Supreme Court of India, Hon'ble Mr. Justice M.Y.Iqbal, Former Judge, Supreme Court of India, So many judges of High Courts of India, the present member of parliament from Ranchi Shri Sanjay Seth and the former member of parliament Shri Subodh Kant Sahay and uncountable numbers of lawyers and judges.

5.3.2 No. of ~~registered~~ enrolled Alumni:

'CNLEX' is the registered Alumni Association vide Reg.No.1114/2013-14 dated 31.03.2014. It is an autonomous unit of the Alumni's of the college. According to them the enrolled alumni data is 1240.

5.3.3 Alumni contribution during the year (in Rupees) :

We have no data with regard to this.

5.3.4 Meetings/activities organized by Alumni Association :

The data is with the Alumni not with the college, since it is a autonomous unit of Alumni.

## **CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is a very positive practice where the activities of the institution specially those regarding planning and decision making are distributed and delegated to other faculty members and students. One of the potential benefits of decentralization is increased accountability to all members of college; resulting in improved efficiency in all the aspects and also encourages accountability.

The decentralized pattern of organization mandates leadership and key note at different level of the ladder, the management of CNLC greatly encourages the practice of decentralized and participating management.

CNLC greatly encourages the practice of decentralization and participative management. The college is running two courses at present LL.B. (three years) semester system course and LL.M. (two years) semester system program. The H.O.D. of LL.B. is the Principal and he works in consensus and understanding with the H.O.D. of LL.M. course along with the suggestion of other faculty members work to chalk out the action plan for well planned and effective delivery of curriculum. The students work in co-operation with the faculty members for various activities.

The decision for the allocation of syllabus, distribution of classes, arrangement of guest lectures, students seminars, conduction of tests, Viva-voce examinations, preparation of academic calendars, projects, assignments all this is done by the head of each committees, coordinators of programs, Dean academics in consultation and regular meetings with the Principal.

The college promotes culture of participating management through the formation of different committees like Governing Body which has a faculty representative by way of TR (Teacher Representative), UR (University Representative) etc. There are also various other committees in the college like Building Committee, Purchase Committee, Audit committee headed by the Principal having senior faculty members, Secretary,(G.B.) etc. The faculty members are given representation in various committees/cell in Governing body and in IQC and other committees. The composition of different committees is regularly changed to ensure a uniform exposure of duties for academic and professional development of faculty members.

The college also have various cells; Woman cell, Anti-ragging cell, Student-grievance

redressal cell, NSS cell, Moot court association, Student council, Staff council etc. The Principal interacts with co-ordinates of each cells, students before making policies or taking important decisions.

The IQAC is at the centre of all academic extracurricular activities of the college and act as a binding agent between the Principal, Faculties, HOD, PG course and the various cells of the institution. The institution follows a decentralized form of organization which automatically augments a culture of participative management.

**Decentralization at:**

**Principal level:** Principal is the member of Governing Body and Chairperson of IQAC. The Principal in consultation with Teacher’s council (Staff Council) nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the Governing Body, the IQAC and staff council.

**Faculty level:** Faculty members are given representation in various committees/cell nominated by staff council/ in Governing Body/ in IQAC and other committees.

- Staff Council
- Library Advisory Committee
- Moot Court committee
- NSS committee
- Women Cell
- Student Grievance cell
- Anti-Ragging cell.
- Journal and publication committee
- Canteen committee
- Cultural committee.

**Student level:** The student council of the college is an active representative body. The student members of the council and other students are empowered to play important role in different activities both at academic and non-academic level.

**Non-teaching staff level:** The college management takes the grievance and suggestion of non-teaching staff while taking important decision and framing policies.

The Institution promotes the culture of participative management at strategic level, functional level and operational level.

6.1.2 Does the institution have a Management Information System (MIS)? **No.**

## 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ **Curriculum Development**

- Preparation of Annual Academic Calendar by each department (UG & PG).
  - Inclusion of classes for field work (Practical training/Court visit) as per the directions of BCI Rules.
- Introduce new modules and revise and update existing modules.

❖ **Teaching and Learning**

- Learning is made student centric and IT enable infrastructure is provided to

the teachers to make teaching learning effective; Smart classes.

- Class, Seminars, Case studies, Paper presentation, Question-Answer sessions etc. Providing a wide scope of evolving the creative skills of students through debates, quiz, moot court, field visits, cultural and sports activities.

❖ **Examination and Evaluation**

- Examinations in college are conducted by the Ranchi University, Ranchi. The college sincerely follows the directions of the affiliating University and prepares the students according through class test/ surprise tests, topic based assignment, class seminars, projects in each subject to prepare and assess the performance of the students.
- The college ensures that there is smooth conduction and preparation of examination process.

❖ **Research and Development**

- CNLC ensures that scientific temper of students is encouraged through multifarious activities like Parliamentary debates, legal and general knowledge quiz, research projects, seminars, symposium and workshop of emerging legal issues.  
The institution organises regular guest lectures of legal academicians, jurists, lawyers and judges on currently trending legal issues for helping students to enhance legal knowledge beyond their course.

❖ **Library, ICT and Physical Infrastructure / Instrumentation**

- To keep pace with the boom of technology and its advancement that affects all aspect of teaching learning all of class rooms have ICT tools for power point presentation and seminars.
- The entire college is wi-fi enabled. The college ensures that the hardware and software are regularly updated for the use of staff and students. A library advisory committee headed by the Principal having members of faculties and students meet periodically to discuss policies to improve library facilities and equipments.  
The college motivates faculty members and PG students to do research and encourage research publication in seminar, symposium, workshop and peer reviewed journals, books with high impact factor.

❖ **Human Resource Management**

- The college constantly takes steps for quality improvement of human resources by the college by providing adequate support and help to the faculty whenever required.
- College faculty members are promoted under Career Advancement Scheme.
- Faculty members are encouraged to improve their academic qualifications and also participate in orientation programs, refreshers course and other faculty development program.  
The college gives paid leave to the faculty members to attend conferences, seminar for undertaking research.

❖ **Industry Interaction / Collaboration**

- The management chooses the best candidates for teaching post while recruiting them. The norms and guidelines formulated by Government rules, UGC regulations and management standards are followed for appointment of teaching and non-teaching staff. The institution also encourages its teachers to attend capacity building training programs for enhancing their academic expertise. Ranchi city is limited in scope of industrialization and hence the opportunity in this sphere are numerically less in comparison to other cities.
- However the college ensures a regular impact from industry by conducting lectures by experts in the industry. The college organises regular legal aid awareness programs, meets on gender sensitization in the surrounding areas.
- The college alumni are regular visitors to the college for interaction with students.
- The legal aid cell encourage the students of law to have regular interactive sessions with lawyers and judges of the city.
- The college encourages its final year students to go for internship with prospective recruiters and thus a hands on industry exposure is provided to the students.

❖ **Admission of Students**

The college follows the University schedule and Bar Council India guidelines for the process of admission which includes the putting up of merit list and also includes the policy of reservation and merit while admitting students.

Students are given fair chance to be admitted in the college and economically weaker students access to quite a few Government schemes of scholarship and reservations while seeking admission as well as to pursue their chosen course.

**6.2.2 : Implementation of e-governance in areas of operations:**

❖ **Planning and Development**

The college promotes a culture of participative management while planning for the growth and development of the institution with the help of IQAC.

❖ **Administration**

To motivates the head of the different committees and department for effective delivery of curriculum.

❖ **Finance and Accounts:**

The Institute has already taken various steps for implementation of E-Governance in Finance & Accounts:-

- Fee collection through prescribed challan directly in Bank. Collection of fees by cash is prohibited.
- Online salary payment.
- Online deposit of PF
- Online deposit of TDS
- Online payment and reimbursements to staffs
- No cash payments and receipts.

❖ **Student Admission and Support**

The institution works collectively and harmoniously with the stake holders to

provide and promote academic environment that ensures the holistic development of the students.

❖ **Examination:** As per the schedule of Ranchi University, Ranchi.

### 6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year: **No.**

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year:

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018- 2019	Computer Literacy Program	Computer Literacy Program	2 <sup>nd</sup> Dec 2018	13	18

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Nil	Nil	Nil

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
	01		

6.3.5 Welfare schemes for

Teaching	1.Loan facility under Staff Welfare Regulation 2.Employees Provident Fund 3.Maternity Benefit 4. Crèche Faculty
Non teaching	1.Loan facility under Staff Welfare Regulation 2.Employees Provident Fund 3.Maternity Benefit 4. Crèche Faculty
Students	1. Attendance condonation on account of Medical, family

emergency, maternity etc.  
 2. Free health check up.  
 3. Post matric scholarship by e-kalyan & National Minority department

#### 6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly  
 (with in 100 words each)

##### Internal Audit :-

The College conducts the internal financial audit every year. The financial audit is done by the Chartered Accountants and their team. All the financial statements of the institution are openly presented before the Auditing team as soon as the financial year ends. All the Receipts and payment Amount, Income and Expenditure, bank statements, cash balance, funds etc are presented before them. After the Auditing work, the Income Tax Return filled and the auditors provide the final report of the financial year which gives the true and fair view in conformity of the Accounts. All the Auditor's records are updated in the account section year wise. The Auditors appreciate the finance section and also give suggestions for the better functioning for the next financial year.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
N.A.	Nil	

6.4.2 Total corpus fund generated 57,71,897.00

#### 6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Bar Council of India		
Administrative	Yes	Bar Council of India		

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. Samwad (Parents- Faculty Meet)- 29 Oct 2018
2. Samwad (Parent – Faculty Meet)- 28 March 2019

6.5.3 Development programmes for support staff (at least three)

1. Insurance and financial security awareness talk: .21 07.2018

6.5.4 Post Accreditation initiative(s) (mention at least three)

##### 6.5.5

- a. Submission of Data for AISHE portal : (Yes)
- b. Participation in NIRF : (No)
- c. ISO Certification : (No)
- d. NBA or any other quality audit : (No)

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of conducting	Duration	Number of
------	-----------------	--------------------	----------	-----------

	initiative by IQAC	activity	(from-----to--- ---)	participants
2018	Conducted “Go Green Week”	24 <sup>th</sup> -28 <sup>th</sup> Sep 2018	1 week	20
2019	Organized Legal Aid Awareness Program	9 <sup>th</sup> March 2019	1Day	20

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
1. Awareness Program“ Women at Work- Occupational Safety and Health”	1 Day	40	36
2. Sexual Harassment at Workplace – Issues and Challenges	1Day	45	35

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	
Provision for lift	Not Required	
Ramp/ Rails	Yes	
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	Yes	
Special skill development for differently abled students	Yes	
Any other similar facility	Yes	

**Note:** Mr. Ravi Sharma, student of LL.M. (Part-I) is regularly assisted to attend the classes, wheel chair is provided. And one hour extra is given to him during examination.

**Note:** The institution facilitates 01% reservation in admission in UG course and one student in PG course for the differently abled (Divyangjan).

7.1.4 Inclusion and Situatedness: **No**

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff



<b>7.1.5 Human Values and Professional Ethics</b>					
Code of conduct (handbooks) for various stakeholders					
Title		Date of Publication		Follow up (maximum 100 words each)	
Nil		Nil		Nil	
<b>7.1.6 Activities conducted for promotion of universal Values and Ethics</b>					
Activity		Duration (from-----to-----)		Number of participants	
Nil		Nil		Nil	
<b>7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)</b>					
<ol style="list-style-type: none"> <li>1. Tree plantations by faculty members organized by Student council on Teacher's day</li> <li>2. Practising the habit of use of less papers.</li> <li>3. Ground water recharge pits.</li> <li>4. Celebrated Earth day by switching off lights &amp; fans for 02 hours.</li> <li>5. Cleanness drive around the college campus by students and college staffs on 02<sup>th</sup> Oct, 2018.</li> </ol>					
<b>7.2 Best Practices</b>					
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link					
<ul style="list-style-type: none"> <li>• Water preservation, Health hygiene, clean and green campus. Conduction of Go-Green week in 4<sup>th</sup> week of September, 2018.</li> <li>• Encouraging students and regularly providing free legal services to the needy people of villages surrounding the college area. The college recognizes and fulfils its social, moral and ethical responsibilities.</li> </ul>					
<b>7.3 Institutional Distinctiveness</b>					
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words <a href="http://cnlawcollege.org/aqar/1819/Institutionaldistinctiveness.pdf">http://cnlawcollege.org/aqar/1819/Institutionaldistinctiveness.pdf</a>					
<p>The CNLC has been cultivating a culture of collegiality by reaching out to eminent scholars and other institutions of excellence to have vibrant knowledge exchanges and forge collaborative relationship. Many guest lectures from eminent scholars of other Universities are regularly organized.</p> <p>Vision and Mission:</p> <p>The CNLC has elaborately detailed its vision and mission in both the AQAR's of 2016-17 and 2017-18.</p> <p>The college is earnestly dedicated to its commitment towards its vision and mission.</p>					

**Vision:**

To cultivate competence and efficiency along with character and integrity amongst the students for creation of society that is not just progressive and advanced but also inclusive and just.

The college caters to both urban and rural population in and around Ranchi district and hence we are focused on including the economically weaker segment students into the mainstream.

In order to effectively implement this inclusiveness the college encourage the e-kalyan scheme for economically backward students.

The college is committed to sculpting bright and committed citizens who are fully equipped with legal graduate's attributes and employability.

This is possible by encouraging conducive atmosphere for education, skill development, remedial coaching and focused personality development, class –seminars, project works and also encouraging sports and physical development.

The college's sport committee encourages and provides facilities for participation of students in supporting activities. The college has a vast play ground. Both indoor and outdoor sports equipments are provided by the college.

The NSS addresses the innate social responsibility of students through various activities that are focused on social issues, social needs and issues of State and National importance.

**Mission:**

CNLC provides a scholarly ambience in which students learn in and outside the class room, to become outstanding legal professionals, leaders, lawyers, teachers who serve the profession and society with dedication and truth. The institution achieves its vision and mission with the collaboration and co-operation of a supportive management, experienced and qualified faculty, dedicated and sincere non-teaching staff under the guidance and supervision of a dynamic and committed Principal in an infrastructure which is excellent and well-equipped with an organized and rich library, open and enclosed auditorium, automated on-line e-library, wi-fi enabled campus and other facilities like sports, medical assistance, career counselling psychological support which helps the students in maintaining physical and mental health.

The institution ensures an effective and sooth curriculum delivering through a structured and organized mechanism. The institution also solicit stake holders perception on the over all performance and quality of the institution. Feedback from stakeholders, students, teachers, parents, employers and members of alumni is collected, analyzed and used for the enhancement of quality.

In this way the institution successfully implements its vision and mission of providing students specially the tribal students of the region, ST,SCT, OBC and economically backward students, a milieu conducive to their integral development and an atmosphere congenial to their academic growth and over all development of personality.

## 8. Future Plans of action for next academic year (500 words)

- To involve the students in the task of curriculum development and further narrow the gap between teaching and learning.
- To continue inviting scholars and legal luminaries and alumni to offers talks, discussions, workshop and lectures emerging legal problems.
- To enhance faculty appointment to retain and enhance a suitable teacher – student ratio.
- To explore strategies for encouraging faculty to undertake minor and major research projects and to enhance the activities of various research for LL.M. students.
- To expand the infrastructure to meet the needs of growing community.
- To increase the option in specialization in the LL.M. program.
- To maintain and encourage a environment friendly, knowledge conducive safe campus for students.
- To start a 5 years integrated BBA., LL.B. (semester system) program.
- To continuously keep organizing State, National and International Seminars, Workshop and Symposiums.
- To organize more lectures under the Barrister S.K.Sahay lecture series.
- To keep upgrading the library resources for a knowledge friendly environment for students.

Name \_\_\_\_\_

Name \_\_\_\_\_

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

**The Director**

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